

## **6. SERIES AREA**

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### **6A. Preliminary rule**

#### **6A1. Prescribed punctuation**

For instructions on the use of spaces before and after prescribed punctuation, see **0E**.

Precede this area by a period-space-dash-space.

Enclose each series statement in parentheses.

Precede each parallel title by an equals sign.

Precede other title information by a colon.

Precede the first statement of responsibility by a diagonal slash.

Precede each subsequent statement of responsibility by a semicolon.

Precede the ISSN of a series or subseries by a comma.

Precede the numbering within a series or subseries by a semicolon.

Enclose a date following a numeric and/or alphabetic designation in parentheses.

Precede the title of a subseries, or the designation for a subseries, by a period.

Precede the title of a subseries following a designation for the subseries by a comma.

## 6A2. Sources of information

**6A2.1.** The prescribed sources of information for the series area are the series title page, music title page, caption, cover,<sup>1</sup> colophon, and other preliminaries, in that order of preference. If the music has both main series and subseries titles, however, prefer a source containing both titles.

**6A2.2.** If the series statement, or any of its elements, is taken from a source other than the series title page, make a note to indicate the source.

(The penny library of popular authors ; number 1)  
*Note: Series statement from t.p.*

(E.D.E.N. Southworth series ; 35)  
*Note: Series statement from dust jacket*

(Britain in pictures : the British people in pictures / general editor, W.J. Turner)  
*Note: Series editor from verso of series t.p.*

**6A2.3.** If the series statement appears on both the series title page and the music title page, indicate this in a note, if considered important, and record the text of the latter statement if the two differ.

(British poets)  
*Optional note: Series statement also appears at head of t.p.*

(Blue and gold series ; no. 5)  
*Optional note: Series statement also appears on t.p. as: Blue & gold series. Num. 5*

**6A2.4.** If the series statement appears as a stamp or on a label, transcribe it as found and make a note to indicate the presence of the stamp or label.

(New poetry series ; IV)  
*Note: Series statement from label on t.p.*

**6A2.5.** If a series statement is not present in the music, but reference sources provide evidence that the music was issued as part of a publisher's series, do not supply a series statement in the series area. Rather, provide the series information in a note, if considered important.

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<sup>1</sup> Consider the cover to be a prescribed source only if it was issued by the publisher. Series-like statements present on covers not issued by the publisher usually represent binders' titles and should be treated as copy-specific information. They may be transcribed in a local note, if considered important. In case of doubt, do not consider the cover to be a prescribed source of information.

*Optional note: Issued as no. 14 in the Brocade series. See Bishop, P.R. Mosher, 148*

### 6A3. Form and order of information

Transcribe series information in the form and order in which it is presented in the source, unless instructed otherwise by specific rules (see **0G**).

### 6B. Title proper of series

**6B1.** Transcribe the title proper of the series as it appears in the music, according to the general rules **0B-0G**.

*(Master choruses for lent and Easter)*

*(Die neue Bibliothek für Pianoforte-Spieler)*

If a series statement is present on a manuscript draft or copy of a publication, or on a manuscript rented or sold by a publisher, state this in a note, and also record the series title according to the following rules.

**6B2.** If the series title proper includes a statement of responsibility or numbering that is grammatically inseparable from other words in the title proper, transcribe it as part of the title proper.

*(Fifth volume of the Manley lecture series)*

*(Tract no. I of the American Peace Society)*

### 6C. Parallel titles of series

**6C1.** If the source bears a series title in more than one language or script, transcribe as the series title proper the title that is in the language or script of the title proper. If this criterion does not apply, transcribe the title that appears first in the source. Transcribe the remaining title(s), together with any associated information, as parallel series titles. Precede each parallel series title by an equals sign. Make a note to indicate the original position on the source of any transposed titles.

**6C2.** *Optionally*, if it is considered that the parallel series titles are too numerous to list exhaustively, and that some may be omitted without significant loss of identification, omit parallel series titles after the first using the mark of omission. Transcribe the omitted title(s), together with any associated information, in a note, if considered important.

## 6D. Other title information of series

**6D1.** Transcribe other title information relating to the series, if present, following the series title proper.

*(The mermaid series : the best plays of the old dramatists)*

**6D2.** If there are parallel series titles (see **6C**), transcribe the other title information after the series title to which it relates. If any parallel titles have been omitted from the transcription, also omit the associated other title information. Transcribe the omitted information in a note, if considered important.

## 6E. Statements of responsibility relating to series

**6E1.** Transcribe a statement of responsibility relating to the series, if present, following the series title. If the statement of responsibility does not appear in this position in the source, transpose as needed. Provide details of the transposition in a note. However, if the statement of responsibility is grammatically inseparable from the series title, see **6B2**.

*(Collection d'airs varies pour le piano forte / Gelinek)  
Note: Composer precedes series title at head of ser. t.p.*

## 6E2. Parallel statements of responsibility relating to series

**6E2.1.** If there are parallel series titles (see **6C**) but the statement of responsibility relating to the series appears in only one language or script, transcribe the statement of responsibility after the last parallel title (following any other title information associated with the title).

**6E2.2.** If the statement of responsibility appears in more than one language or script, transcribe each statement after the series title (or other title information) to which it relates.

**6E2.3.** If any parallel series titles have been omitted from the transcription, also omit their associated statements of responsibility. Transcribe the omitted statement(s) in a note, if considered important.

## 6F. ISSN of series

Transcribe an International Standard Serial Number (ISSN) of a series if it appears in the music.

(Graeco-Roman memoirs, ISSN 0306-9222 ; no. 62)

(Yesterday's music, ISSN 4344-1277 ; no. 56)

## 6G. Numbering within series

### 6G1. General rule

**6G1.1.** If series numbering is present, transcribe it as the last element in the series statement. If the numbering does not appear in this order in the source, transpose it as needed. Provide details of the transposition in a note. However, if the numbering is grammatically inseparable from the series title, see **6B2**.

(Ashdown vocal duets ; no. 384)

(Modern standard drama / edited by Epes Sargent ... ; no. XXXII)  
*Note: Series from t.p.; series numbering precedes series title*

**6G1.2.** Transcribe the numbering as it appears in the music. Do not use any abbreviations not present in the source and do not convert roman or spelled-out numerals to arabic.

(... ; num. II)

(... ; troisieme livraison, num. 44)

**6G2.** If series numbering appears without a series title, transcribe the numbering in a note. Provide any additional information about the series (e.g., as found in reference sources) in a note, if considered important.

*Note: Number "6" appears at head of t.p.; issued as part of the American tract series; see BAL*  
*(Comment: Making a note on the number is required; providing the additional information from BAL is optional)*

In case of doubt as to whether a number appearing on the music is series numbering, transcribe the numbering in a note.

### 6G3. Numbering relating to parallel series titles

**6G3.1.** If there are parallel series titles (see **6C**) and the series numbering also appears in more than one language or script, transcribe each number after the series title to which it relates (following any other title information or any statement of responsibility associated with the title).

(O.B.E.M.A ; number 11 = O.B.E.M.A. ; Nummer 11)

**6G3.2.** If the series numbering appears only once, transcribe it after the series title to which it relates. However, if the numbering relates to all, more than one, or none of the series titles, transcribe it at the end of the series statement.

*(Série bilingue = Bilingual series ; 5)*

**6G3.3.** If any parallel series titles have been omitted from the transcription, also omit their associated numbers. Transcribe the omitted number(s) in a note, if considered important.

## **6H. Subseries**

**6H1.** If both a main series and a subseries appear in the music, give the details of the main series first, followed by the details of the subseries. If the main series and subseries do not appear in this position in the source, transpose them as needed and provide details of the transposition in a note.

*(Parlour library. Shilling series)*

**6H2.** If a phrase such as “new series,” “second series,” etc., appears with an unnumbered series, transcribe the phrase as a subseries title. If the phrase appears with a numbered series, transcribe the phrase as part of the numbering of the series.

*(Studies in verse. Second series)  
(Comment: Series is unnumbered)*

*(Killaly chapbooks ; 2nd series, no. 6)  
(Comment: Series is numbered)*

**6H3.** If there are parallel series titles (see **6C**), transcribe each subseries after the series title to which it relates. If any parallel titles have been omitted from the transcription, also omit their associated subseries. Transcribe the omitted subseries in a note, if considered important.

## **6J. More than one series statement**

The information relating to a single series, or series and subseries, constitutes one series statement. If two or more series statements appear on music, transcribe each statement separately.